



100
YEARS
1920-2020

Aucklanders

Helping

Aucklanders



Group Volunteer Information – Distribution Centre

Location: The mission's distribution centre is located at 15 Auburn Street, Grafton. The distribution centre, plays an important role in ensuring that donated goods are distributed to those in the community who need them most. The distribution centre operates Monday to Saturday from 7am – 3.30pm.

Group Size: This opportunity ideally suits groups of 3– 15 volunteers (Maximum 20 by pre-arrangement during the week only). Space in the warehouse is at a premium at the conclusion of in kind donation appeals which take place throughout the year. In these instances groups may be limited to a maximum of 12 volunteers. Minimum age for this activity is 18 years. *Youth aged 15 – 17 years can volunteer as part of a group with appropriate supervision at the discretion of the distribution manager.*

What will we be doing? Your team will be working alongside the Mission team, contributing to the services we provide, which include emergency food parcels, furniture & clothing for families in need, food distribution via food link to over 50+ food banks from Thames to Kaitiaia.

Volunteer activities include:

Packing food parcels for families in need. Restacking and labelling food cans | tins
Sorting and organising food | goods | bric-a-brac | clothing.
Washing walls and windows | cleaning, sweeping and mopping.

Volunteer Times:

To get the best productivity we require a minimum of 3 hours per shift.
There are 3 shifts to choose from: 9am – 12pm | 12.30pm – 3.30pm | 9am – 3.00pm

Health & Safety: All volunteers are required to assemble in the op shop located upstairs of the distribution centre. Accessible through the door to the bottom right of our building. You will be met by a mission team member who will conduct a health and safety briefing. All volunteers are required to complete an individual registration form sent to your coordinator prior to your volunteer day. Please take these along with you on the day. We ask that all volunteers wear light practical clothing and closed footwear suitable for working in a warehouse. Most of the tasks include light to medium physical work, the majority of your time will be spent standing.

Amenities: We recommend that your volunteers bring their snacks / lunch with them as there are very few eateries nearby. We will supply access to tea & coffee making facilities. Alternatively to further help the mission you could consider eat my lunch for your team as they regularly donate food to the mission!

Parking: There is NO onsite parking at the distribution centre. There is limited paid street parking and a paid parking building located next door. The Grafton train station is a 5 minute walk. Please plan ahead of your volunteer day.



Donations: Yes, we warmly welcome an office collection of good quality washed clothing for all ages as well as non-perishable pantry items such as canned beans, dried pasta, pasta sauces, canned tuna, preserves for our food parcels. These can be brought with you on the day.

HOW TO BOOK:

- Contact our Volunteer Co-ordinator to enquire about availability
- Once you have agreed on a date, you will receive a booking form.
- A booking will be made upon receipt of the signed booking form.
- A confirmation number will be issued.
- A reminder will be sent ahead of your volunteer day.