



Auckland City Mission Distribution Centre

About us: The mission's distribution centre is located at **15 Auburn Street, Grafton**. The distribution centre, plays an important role in ensuring that donated goods are distributed to those in the community who need them most. The distribution centre operates Monday to Saturday from 7am – 3.30pm.

Group Size: This opportunity ideally suits groups of 3 – 12 volunteers. Minimum age for this activity is 18 years. *Youth aged 15 – 17 years can volunteer as part of a group with appropriate supervision at the discretion of the distribution manager.*

What will we be doing? Your team will be working alongside the Mission team, contributing to the services we provide, which include emergency food parcels, furniture & clothing for families in need, food distribution via food link to over 50+ food banks from Thames to Kaitia.

Volunteer activities include: Packing food parcels for families in need | restacking and labelling food cans | tins | Sorting and organising food | goods | bric-a-brac | clothing. Washing walls and windows | cleaning, sweeping and mopping.

Volunteer Times: To get the best productivity we require a minimum of 3 hours per shift. There are 3 shifts to choose from: 9am – 12pm | 12.30pm – 3.30pm | or full day by selecting both AM & PM shift.

Health & Safety: All volunteers are required to assemble in the op shop located upstairs of the distribution centre. Accessible through the door to the bottom right of our building. You will be met by a mission team member who will conduct a health and safety briefing. We ask that all volunteers wear light practical clothing and closed footwear suitable for working in a warehouse. Most of the tasks include light to medium physical work, the majority of your time will be spent standing. We ask that you take all practicable steps to keep yourself safe in our environment and we will do the same.

Amenities: We recommend that you bring snacks / lunch as there are very few eateries nearby. We will supply access to tea & coffee making facilities.

Parking: There is NO onsite parking at the distribution centre. There is limited paid street parking and a paid parking building located next door. The Grafton train station is a 5 minute walk. Please plan ahead of your volunteer day.

Donations: Yes, we warmly welcome an office collection of good quality washed clothing for all ages as well as non-perishable pantry items such as canned beans, dried pasta, pasta sauces, canned tuna, preserves for our food parcels. These can be brought with you on the day.

How to book:

Register online using the following link - [Corporate Registration Form](#) (Select Fill in an application form)

Once submitted your application will be processed as soon as possible. You will receive an email confirming that your application has been accepted along with instructions on how to view and book shifts online.